

Come to the *Fair!*

Use your gifts to serve our Lord!

Service: WORSHIP & MUSIC BOARD MEMBER

Committee: Board of Worship & Music

Activity Purpose

To help coordinate the needs of the church relating to the church services and music

Skills needed

Attend monthly meetings, help determine the needs of the church according to a prepared schedule, help in the responsibilities of those needs and help prepare annual budget. The person should have knowledge of the music used during our services and should have ideas to share with the rest of the board regarding the Worship Services.

Benefits you will receive; Skills you will develop

You will be surprised to learn all about the behind-the-scenes decisions that are made relating to worship and the music used during worship. You will become part of a team that coordinates everything related to the worship experience.

Contact Person

Name: Rhonda Darling
Phone: 330-225-1193
Email: faye92855@aol.com

When is this gift needed?

Times: Meetings are usually held monthly or bi-monthly.
Days: The current meeting night is Monday
Location: Meetings are held in the Meeting room at the church.

Orientation

Time: TBD
Date:
Location:

Others serving

Rhonda Darling	Jim Lahman	Don Moll	Matt Bates
Joyce Whitt	Pete Dinin		

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Service: GREETER

Committee: Board of Worship & Music

Activity Purpose

To make our church attendees feel welcome as they enter the church.

Skills needed

The person desiring this position should wear a smile easily, make good eye contact, give a heartfelt welcome, and shake a hand or give hug! They will greet people as they enter the doors. You will be doing this with 2-3 other greeters due to the larger numbers of people attending. We want everyone to feel welcome in our family of believers!

Benefits you will receive; Skills you will develop

A greeter will know that they helped all who enter the doors of Holy Trinity feel welcome. They will be the first connection from a visitor to the personality of our church. Thus, they will be an integral part in a visitor's decision to return to Holy Trinity in the future!

Contact Person

Name: Rhonda Darling
Phone: 330-225-1193
Email: faye92855@aol.com

When is this gift needed?

Times: 15 minutes before services, for approx. 15 min.
Days: Sundays or other days if a special service, approx once every 5-6 weeks
Location: Narthex, by the glass doors

Orientation

Time: TBD
Date:
Location:

Others serving

Don & Karen Shepherd	Bernice Severson	Dolores & George Lang	Jan & Don Moll
Betty & Dwight Erhard	Betty Jack	Betty & Dwight Erhard	Elaine & Rich Hutter
Judy & Ralph Steeber	Lynn Koch	Micki Bunjevac	Marilyn Hinchcliff
Doris Kilbane	Julie Zabkar	Jim Lahman	Pat & Jonathan Buck
Melinda & Matt Bates	Lisa Linder	Emily & John Oravec	Amy & Phil Dell'Anno

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Service: NURSERY CHAPERONE

Committee: Board of Worship & Music

Activity Purpose

To be sure the little tykes are safely looked after while parents are in church.

Skills needed

The people prepared to serve in this position definitely need to like children, from babies to toddlers. They need to be willing to play with them; keep a watchful eye on all children; and will attend one safety training session held by HTLC. One person can be a youth, but the other person scheduled needs to be an adult. Arrive at church 15 minutes before service to greet parents and their children at the nursery door.

Benefits you will receive; Skills you will develop

You will learn responsibility. You will learn safety for children. You will learn to work with others and with the parents of the children you are watching. Youths may gain service points for school or VOFT.

Contact Person

Name: Rhonda Darling
Phone: 330-225-1193
Email: faye92855@aol.com

When is this gift needed?

Times: 10:45 AM thru the end of service.

Days: Sundays

Location: Church Nursery room

Orientation

Time: TBD

Date:

Location:

Others serving

Melody Brown	Melissa Segedi	Dorene Kebberly
Becky Kerney	Emily Oravec	Cindi White
Jenette Buck	Melissa Ford	Micki Bunjevac
Kristen Bunjevac	Chris Garapic	Kristina Ousley
Amanda Dell'Anno	Paula Segedi	

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Service: Scheduler

Committee: Board of Worship & Music

Activity Purpose

Make sure there are assistants, ushers, greeters, and acolytes scheduled for each service, including special services such as Easter, Christmas, Good Friday, Lent etc. Using a (provided) list of volunteers, you will schedule persons to fill these positions in 3-month increments. When someone calls to change the schedule, you will be contacted to ask for a replacement. You may also have to contact members by phone to determine their availability for service.

Skills needed

Pleasant voice, good listener, patient, compromising. Your own home phone and a blank calendar

Benefits you will receive; Skills you will develop

You will learn responsibility. The schedule you create will make the service run properly. You will learn the inner workings of the Sunday Services. You will learn to work with others and learn how to schedule your own time to meet Trinity Talk deadlines for publication.

Contact Person

Name: Rhonda Darling

Phone: 330-225-1193

Email: faye92855@aol.com

When is this gift needed?

Times: Once a month, but in advance of the current month.

Days: You work when you are able, but in time to meet the deadlines

Location: From your home and your own phone.

Orientation

Time: TBD

Date:

Location:

Others serving

Joyce Whitt	

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Service: PREPARING Special GIFTS

Committee: Board of Worship & Music

Activity Purpose

To give gifts to mothers on Mother's Day and fathers on Father's Day and others at special times to let them know they are special and loved.

Skills needed

You can be either a crafter, or a special shopper.
Either buy or make small gifts to give moms and dads – review your ideas with the Worship & Music Board at one meeting.

Benefits you will receive; Skills you will develop

You will see the thrill of seeing a smile on the faces of mothers and dads on their special day and experience the fulfillment of knowing something you made or bought is enjoyed by others. You will learn what is appreciated by a large number of people with varying tastes!

Contact Person

Name: Rhonda Darling
Phone: 330-225-1193
Email: faye92855@aol.com

When is this gift needed?

Times: Mother's Day and Father's Day or other days as directed by W& M Board

Days:

Location: Items need to be delivered to the church at least 1 day prior to use.

Orientation

Time: Here's where your creativity can be used! You can create samples for approval of the Board of Worship & Music.

Date:

Location:

Others serving

Robin Brown	Members of Worship & Music Board
Matt Bates (His Mom)	

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Service: Substitute ORGANIST or PIANIST

Committee: Board of Worship & Music

Activity Purpose

To play the keyboard on days that Diane Haley is unable to play.

Skills needed

The person desiring this position needs to know how to play the piano or organ and be familiar with the LBW, the Liturgy and the Contemporary Music used at our services.

Benefits you will receive; Skills you will develop

You will be putting your musical gifts to use to praise the Lord and to help with the leadership of the worship services. You will receive the blessing of knowing you are helping provide a meaningful worship service.

Contact Person

Name: Rhonda Darling
Phone: 330-225-1193
Email: faye92855@aol.com

When is this gift needed?

Times: All three services, or combination of services
Days: At times when staff pianist requests to be off.
Location: At the keyboard in the sanctuary.

Orientation

Time: Musician must be approved by Director of Music
Date: Audition will be scheduled at convenience of music director and yourself.
Location: TBA

Others serving

Matt Bates	
Robin Brown	

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Service: USHER

Committee: Board of Worship & Music

Activity Purpose

To be sure the movement of people during the service occurs smoothly and that worshippers are properly equipped with what is needed to follow the worship service. Greet the congregation and visitors as they enter the sanctuary and hand them a bulletin. Prepare the altar gate before and after communion. Usher the congregation to the front of the church for communion. Clear the pews of things left behind after church ends. Take an accurate count of the number of worshippers present at the service. Select people to carry the "elements" of Holy Communion to the altar.

Skills needed

A friendly face, neat, clean appearance, good whispering voice, and attention to detail are requirements for a great usher.

Benefits you will receive; Skills you will develop

You will enjoy being one of the most important people to a visitor. Through you they will get the needed direction to make themselves comfortable with our services. You will work as a member of a team of two people who help the service flow properly. This person is a guide to follow and to take directions from.

Contact Person

Name: Rhonda Darling
Phone: 330-225-1193
Email: faye92855@aol.com

When is this gift needed?

Times: Each Sunday and special service requires two ushers. You would serve about every 6 weeks.

Days: Sundays, Wednesdays during lent, Maundy Thursday, Good Friday, Christmas Eve

Location: At the entrance to the sanctuary and inside it during the service.

Orientation

Time: TBD Usher training is usually held once a year.

Date:

Location: At the church

Others serving

Don & Jan Moll	Larry Whelan	Don Urbansky	Pat & Jonathan Buck	Sam Jakabcic
Emily & John Oravec	Tom Thiffault	Robert Urbansky	Andra & David Nenstiel	Carl Deeter
Tim Kneuss	Kristen Bunjevack	Mary Ann & Jim Lahman	Marilyn Hinchcliff	Jenette Buck

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Service: ALTAR FLOWER PICK-UP

Committee: Board of Worship & Music

Activity Purpose

To be sure there are fresh flowers on the altar per our yearly schedule.

Skills needed

Reliable transportation to and from Ar-Kay and church.
Pick up the vases from Ar-Kay the day before church services. Also take returned vases back to Ar-Kay for deposit refund.

Benefits you will receive; Skills you will develop

You will know that you had a part in making the Altar to our Lord a special and beautiful place. Flowers remind members and visitors of the beauty of God's creation, and are a sign of growth and rebirth.

Contact Person

Name: Rhonda Darling
Phone: 330-225-1193
Email: faye92855@aol.com

When is this gift needed?

Times: Before 4 pm when Ar-Kay closes
Days: Saturdays (unless special holiday)
Location: Ar-Kay – Holy Trinity's Sacristy

Orientation

Time: TBD
Date:
Location:

Others serving

Don Moll	
Matt Bates	

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Service: ALTAR GUILD

Committee: Board of Worship & Music

Activity Purpose

To be sure the altar and sanctuary are prepared for worship.
Prepare the altar, clean up the altar and be sure the pews are ready for worship.

Skills needed

Works well independently; attention to detail, likes the quiet of the church to set up the altar.

Benefits you will receive; Skills you will develop

You will enjoy your time of preparing the Lord's Table for worship. You will learn the proper place for all altar paraphernalia and vestments and can also learn the background purposes for them.

Contact Person

Name: Rhonda Darling
Phone: 330-225-1193
Email: faye92855@aol.com

When is this gift needed?

Times: before church to set up, after to clean up
Days: Saturdays or Sundays, approximately every 5-6 weeks
Location: Sanctuary & Sacristy

Orientation

Time: TBD
Date:
Location:

Others serving

Rhonda Darling	Rita & Jim Parker
Julie Zabkar	Melinda Bates
Carolyn Gaub	
Jan Moll	

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**Service: ASSISTANT to Pastor
(During church services)**

Committee: Board of Worship & Music

Activity Purpose

Be Pastor's assistant at the altar. Read scripture lessons, help serve communion, speak parts of the liturgy during traditional services.

Skills needed

Person should be able to work with others, be able to read the Bible lessons, speak clearly and have a calm/quieting demeanor while distributing communion bread.
This position is open to any confirmed member of the church.

Benefits you will receive; Skills you will develop

You will enjoy reading our Lord's Word to the congregation and visitors. You will also have the satisfaction of helping others to break bread at the Lord's Table.

Contact Person

Name: Rhonda Darling
Phone: 330-225-1193
Email: faye92855@aol.com

When is this gift needed?

Times: When scheduled, usually once per month. You may make your preference of service desired known to the scheduler.

Days: Sundays

Location: In the Sanctuary during services

Orientation

Time: Training is provided on individual basis or group basis is TBD.

Date:

Location: At the church

Others serving

Mary Ellen Chirdon	Don Moll	Ruth Wallaart
Debbie Massari	Kristen Bunjevac	Rich Hutter
Marilyn Hinchcliff	Rhonda Darling	Ardi Thiffault
Matt Bates	Ardi Thiffault	Doris Kilbane

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Service: CHRISTMAS CANDLE TESTER

Committee: Board of Worship & Music

Activity Purpose

Test each and every artificial Christmas candle and battery to be sure they are in good working order for church services! This person can also help remove batteries for proper storage during the off season.

Skills needed

A person with some mechanical aptitude is preferred. This person will need to know the difference between + and – posts of a battery, and the proper way to install them into a pen light flashlight. They may also be required to change a light bulb if needed.

Benefits you will receive; Skills you will develop

The person doing this job will know that on Christmas Eve that they have had a part in making the beautiful Candlelight Service a success. They will also relieve the frustration of the members of the congregation who have had to deal with candles that did not work properly in the past.

Contact Person

Name: Rhonda Darling
Phone: 330-225-1193
Email: faye92855@aol.com

When is this gift needed?

Times: During the month of December

Days: TBD

Location: Can be done at church or at home as per the wishes of the board director.

Orientation

Time: On the job training will be provided and announced in December.

Date:

Location:

Others serving

Board of Worship and Music Members	Robin Brown

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Service: DRAMA TEAM

Committee: Board of Worship & Music

Activity Purpose

Perform a skit that is based on the day's message

Skills needed

The person desiring this job should be able to act in front of the congregation, speak clearly; memorization of lines is helpful but certainly not necessary.

Benefits you will receive; Skills you will develop

You will have fun using your acting talents to give a life application version of the message for the day. The skit may be amusing or serious. You will be able to put your acting skills to use so that someone may be able to glean a meaning from the lesson that they may not normally have gleaned.

Contact Person

Name: Rhonda Darling or Drama Team Director: Diane Haley

Phone: 330-225-1193

330-273-4898

Email: faye92855@aol.com

dianepiano@hotmail.com

When is this gift needed?

Times: all three services

Days: first Sunday of each month, rotation basis or as announced by drama team director

Orientation

Time: TBD

Date:

Location:

Others serving

Karen Shepherd	Scott Henderson	Robin Brown
Matt Bates	Deb Henderson	Don Moll
Paul Hudak	Diane Haley	
Brittany Bates	Paula Hudak	

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Service: FLOWER CHART

Committee: Board of Worship & Music

Activity Purpose

Provide a method for people to sign up for altar flowers during the year. Chart may either be purchased or created on your own.

Skills needed

The person desiring to do this job should have the ability to either buy the Flower Chart, make one on your own or work with Worship & Music to supply it, then post it in the Old Narthex. The chart should be posted in the Old Narthex after Thanksgiving and the information should be made available to the Worship & Music Board and Jan in the office for the Trinity Talk and bulletin announcements.

Benefits you will receive; Skills you will develop

Use our creative skills with computer or artwork and generate a beautiful poster to keep track of altar flower memorials and honorariums.

Contact Person

Name: Rhonda Darling
Phone: 330-225-1193
Email: faye92855@aol.com

When is this gift needed?

Times: In November
Days: Your choice, but not later than Thanksgiving

Orientation

Time: Stop by the office or use last year's chart as a guide. Use your own creativity.

Date:

Location: Post chart in the old narthex where the present chart is located

Others serving

Chart is usually purchased by the office.	

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Service: Pick-Up COMMUNION WINE

Committee: Board of Worship & Music

Activity Purpose

To be sure there is communion wine in church before each church service

Skills needed

Pick-Up and deliver wine in quantity (as in a case) to the church for use and storage for Communion

Benefits you will receive; Skills you will develop

You will learn responsibility. You will learn how to inventory our existing supply of wine, and you will play an important role in the behind-the-scenes opportunities of our church.

Contact Person

Name: Rhonda Darling
Phone: 330-225-1193
Email: faye92855@aol.com

When is this gift needed?

Times: Coordinate with director of the Board of Worship & Music
Days: Days are flexible and are usually once every 3 months.
Location: Beverage store at corner of Laurel Rd and Pearl Road.

Orientation

Time: Coordination between Director of the Board of Worship & Music is needed along with a completed purchase order.

Date:
Location:

Others serving

Don Moll	